16 June 1961

MEMORANDUM FOR:

Deputy Director/Security/IOS

Acting Deputy Director/Security/PPS

Chief, Adminstration and Training Staff

Chief, Alien Affairs Staff

Chief, Security Research Staff

Chief, Personnel Security Division

Chief, Interrogation Research Division

Chief, Technical Division

Chief, Employee Activity Branch Chief, Physical Security Division

FROM

Special Assistant Executive Staff

SUBJECT

Office of Security War and Emergency Planning

REFERENCES

a. Office of Security War and Contingency Plan, 1959

b. Summary of Office of Security War and Contingency Plan (1955-1961)

- It is considered necessary that the Office of Security War and Emergency Planning be reviewed and updated at this time to insure consistency with current Agency plans which have undergone certain changes since publication of the initial OS plan in 1959. To accomplish this task all OS elements, as in the past, are being asked to furnish contributions within their area of interest and to include additional aspects as desired.
- 2. The principal task at this time is to re-examine current Security requirements, responsibilities and plans in terms of events, circumstances and experience in supporting emergencies to date and update OS plans as needed. Essentially this is a re-examination of the specific security support requirements (tasks or jobs), policies, methods and guidelines for action during emergencies. Further, it is a review of what should be done from a security point of view in preparation for emergencies. This review is in line with similar action and study being carried on by other Agency components.

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SUBJECT: Office of Security War and Emergency Planning

- 3. To assist in this review and in the preparation of comments, the current OS plan and a summary of accomplishments are attached. These should be returned with your reports unless needed.
- 4. Agency War and Emergency Plans and in turn Office of Security War and Emergency Plans include General War incident to threatened or actual hostilities between the U. S. and the Soviet Union; Limited War and Contingency situations incident to threatened or actual hostilities in a limited international war situation in which the U. S. is or may be involved against some other nation other than the USSR; and National Disasters, Political Coups, Civil Disturbances or Local War situations not involving the U. S. This includes evacuation and redeployment. Further, it involves both headquarters and overseas.
- 5. You are requested to submit comments to the OS War and Emergency Planner by not later than 10 July 1961.

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ATTACHMENTS:
As stated above